**Privacy Notice**

**Who we are and what we do**

We, the Manx Competitive Music, Speech and Dance Festival is a Company (Registration Number 127818C) and Charity (number 1127) with the following charitable purposes:

1. To foster, develop and promote in the Isle of Man the performing arts of music, dance and speech in all its forms
2. To provide competitions for the performance of music, dance and speech in all its forms and to hold or support amateur festivals of such performing arts.

**What do we do with your data?**

The data we collect from you and our partners will be used exclusively in connection with our charitable purposes.

We collect the contact details of stewards, Company Members, employees, entrants, subscribers, trophy winners, teachers, accompanists, sponsors, partners and advertisers. In addition we collect the bank details of those to whom we make payments. We retain this information for only as long as required to achieve the Festival’s purposes.

The names of competitors will be included in the Festival’s Official Programme which is on public sale. No contact details or dates of birth will be included there although competitors entered in classes for specific age groups will be identifiable as of that age group.

The data collected will not be shared with third parties without the express permission of the data subject. When the Festival is asked to provide contact details to any third party, (for example, with a view to asking a competitor to perform at an event), the Secretary will contact the competitor to ensure their consent to contact details being disclosed.

This Privacy Notice will be drawn to the attention of all entrants, stewards, accompanists, partners, adjudicators, teachers, subscribers and Company Members and will be on our web site.

**New rights**

If you are concerned about the way your personal data is being collected, retained or used, you have the right to have it deleted if you wish. If you wish to know what data we have about you then you should contact the Festival Secretary on manxguild@gmail.com who will provide all the relevant data within one month of receipt of the request.

If there is accidental or unlawful restriction, loss, alteration or unauthorised disclosure of, or access to, personal data held by us it will be investigated by the Vice Chairman and Treasurer. It will be reported where appropriate to the Information Commissioner and, in some cases to the individuals concerned.